Equality Impact Assessment Screening Form – Appendix B

Please ensure that you refer to the Screening Form Guidance while completing this form. If you would like further guidance please contact your directorate support officer or the Access to Services team (see guidance for details).

Section 1

Which service area and directorate are you from?

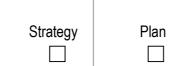
Service Area: Highways and Transportation

Directorate:Place

Q1(a) WHAT ARE YOU SCREENING FOR RELEVANCE?







Pro	posal

(b) Please name and describe below

Green Fleet Policy to formalise our approach to vehicle specification, selection, fuel choices and use. The Green Fleet Policy seeks to establish the scope, aims, strategies, targets and responsibilities for consistent environmental impact improvements within the fleet.

The policy will apply to all vehicles operated by the Council, whether owned, leased or rented short term. (Private vehicles used by employees on Council business outside of the scope of this policy, and their impacts, will be addressed through the Business Travel Review)

The primary aim is to continually reduce the impact of the Council's vehicles operations on air quality and strive towards an optimised, sustainable low carbon fleet.

Q2(a) WHAT DO					
Direct front service del			ct front line e delivery	Indirect b service d	back room lelivery
\boxtimes	(H)		(M)	[(L)
(b) DO YOUR	CUSTON	IERS/CLIEI	NTS ACCESS	THIS?	
Because they	Bec	ause they	Becau	se it is	On an internal
need to	Wa	ant to	automatically	y provided to	basis
	-		everyone in S		i.e. Staff
∐ (H) ∣	l	(M)		(M)	(L)
Q3 WHAT IS	THE POT	ENTIAL IMP	PACT ON THE	E FOLLOWI	NG
		High Impact	Medium Impac	t Low Impac	t Don't know
		<u>(H)</u>	(<u>M)</u>	<u>(L)</u>	(<u>H)</u>
Children/young peopl		▶ □		\square	
Any other age group	(18+)	▶ ∐			
Disability		▶ 凵			
Gender reassignmen		▶ 凵			
Marriage & civil partn					
Pregnancy and mater	rnity				
Race	of				
Religion or (non-)beli Sex					
Sexual Orientation					
Welsh Language					
Poverty/social exclus	ion				
Carers (inc. young ca				\square	
Community cohesion				\square	

LATING TO THE II NO, you need to cons				
-	ider whether you should be unde			
IO (If NO, you need to consider whether you should be under consultation and engagement – please see the guidance)				
elow				
Medium visibility	Low visibility			
	COUNCIL'S REPUTATION? cial, political, media, public			
Medium risk	Low risk ⊠ (L)			
n impact (howeve	er minor) on any other			
lf yes, please pr	ovide details below			
x				
H PRIORITY —>	EIA to be completed Please go to Section 2			
	☑ Do not complete EIA Please go to Q8 followed by Section 2			

Q8 If you determine that this initiative is not relevant for a full EIA report, you must provide adequate explanation below. In relation to the Council's commitment to the UNCRC, your explanation must demonstrate that the initiative is designed / planned in the best interests of children (0-18 years). For Welsh language, we must maximise positive and minimise adverse effects on the language and its use. Your explanation must also show this where appropriate.

The Policy will help shape procurement decisions as well as strategies to make fleet operations less environmentally damaging. The implementation of the policy will have no impact on equality groups. The primary aim of the policy is to continually reduce the impact of the Council's vehicles operations on air quality and strive towards an optimised, sustainable low carbon fleet.

Equality Impact Assessment Screening Form – Appendix B

Section 2

NB: Please email this completed form to the Access to Services Team for agreement before obtaining approval from your Head of Service. Head of Service approval is only required via email – no electronic signatures or paper copies are needed.

Screening completed by:

Name: Mark Barrow

Job title: Fleet Manager

Date: 14/11/18

Approval by Head of Service:

Name: Stuart Davies

Position: Head of Highways and Transportation

Date: 14/11/18

Please return the completed form to <u>accesstoservices@swansea.gov.uk</u>